

Right of Information Act 2005 under Section of 4 (b) of CMC, Chamarajangar

1	Particulars of organization, functions and duties of Public Authority	<p>The Municipal Council of Chamarajangar consists of 31 Councillors elected from the Wards, - Councillors nominated by Govt. and the jurisdictional MP/MLA as Members. The head of the Council is the President elected from among the Councilors of the Wards. There is also a Vice-President elected from among the Councilors to exercise such powers delegated to him by the President. The Commissioner appointed by the Govt. is the executive head of the Council. The Municipality has Engineer/Engineers/Health Inspectors/Manager/FDA/SDA/Bill Collectors and Pourakarmikas.</p> <p>The Council has obligatory functions such as maintenance of roads, markets, public toilets, drainage, supply of drinking water, cleaning of streets, removal of garbage, regulation of buildings, slaughter houses, public hygiene, prevention of contagious diseases, registration of births and deaths, street lighting, etc., and discretionary functions like maintenance of parks, gardens, libraries, hospitals, providing entertainment in public places, slum up gradations, promotion of cultural, educational and aesthetic aspects urban forestry maintenance of destitute homes and implementation of urban poverty alleviation programme sponsored by Govt. etc.,</p>
2	Powers and duties of the Officers	<ul style="list-style-type: none"> (i) The Commissioner as the executive head shall exercise such powers as may be delegated to him by the Municipal Council under the provisions of the Karnataka Municipalities Act. (ii) He shall have the powers to grant, give or issue under his signature all licenses and permission, extracts of the public documents/certificates which may be granted under the provisions of the Municipal Act. (iii) He is also empowered to withhold or suspend or withdraw such licenses if found to be against the interest of public or the Municipality. (iv) He has powers to operate municipal funds, to receive, recover and credit to the municipal fund, all fees, taxes collected by the Municipality and to make payment towards execution of works and procurements, disbursement of salaries to the staff and the honorarium/Meeting fees etc., to the Members of the Council. (v) He can invite tenders through public notice for execution of works or procurements of materials required by the municipal council. (vi) He can entered into a contract on behalf of the council. (vii) He also has the powers to transfer rights of the properties in favour of the transferees in the municipal registers. (viii) He has powers to enter and inspect buildings and to remove unauthorized constructions, encroachments, advertisements, prevent nuisance, hazardous activities etc., (ix) He has powers to sanction leave, advances to the staff and to oversee their work as controlling officer. (x) The Assistant Executive Engineers of the Municipality has powers to sanction an estimate up to Rs.10 lakhs.

		<p>(xi) The Assistant Engineer has powers to sanction an estimate up to Rs.20,000/-</p> <p>(xii) The Junior Engineer has powers to sanction an estimate up to Rs.10,000/-</p> <p>(xiii) All other staff of the Municipal Council do not have individual powers but assist the Commissioner/Chief Officer to carry out his duties and functions.</p>
3	The procedure followed in the Decision making process, including channels of supervision and accountability:	The proposals received by the Municipal Council in the matters of execution / repairs of infrastructure works are processed and examined by the Commissioner in terms of the provisions of the Karnataka Municipalities Act / the instructions of the Govt. and placed before the Council for approval. The council ordinarily meets once in a month. In urgent matters it can meet frequently. The Commissioner/Chief Officer is required to prepare the agenda for the meeting of the Council in consultation with the President and send to all the members at least 7 days in advance. After approval of the proposal by the Council the Commissioner / Chief Officer can implement the decision if such decisions are within the powers of the Council in such reasonable time as may be required. If the decisions required the approval of higher field officers or the Govt. the Commissioner/ Chief Officer will accordingly seek the approval. The Deputy Commissioner and the Director of Municipal Administration are vested with the supervisory powers and these officers can suspend / set aside the decisions if found to be contrary to the provisions of the Karnataka Municipalities Act. The Council and the Commissioner / Chief Officer are accountable for all happenings in the municipality.
4	The Norms set for the discharge of functions of the Municipality	The Municipal Council functions within the norms stipulated in the Karnataka Municipalities Act and the Rules framed there under.
5	Rule, regulations, instruction manuals and records held by the Municipal Council or under its control or used by its employees for discharging its function	<p>i) The Karnataka Municipal Taxation Rules 1966,</p> <p>ii) Karnataka Municipalities (Election of Councillors) Rules,</p> <p>iii) The Karnataka Municipalities (President and Vice president) Elections Rules.</p> <p>iv) The Karnataka Municipalities (Powers and Expenditure) Rules, 1986</p> <p>v) The Karnataka Municipalities (Accounts) Rules</p> <p>vi) The Karnataka Municipalities (Limitations on the powers of Contract) Rules, 1966</p> <p>vii) The Karnataka Municipalities (Preparation of Plans and Estimates and Execution of Municipal Works) Rules, 1966.</p> <p>viii) The Karnataka Municipalities (Guidance of Officers, Grant of Copies and Miscellaneous Provisions) Rules, 1966.</p> <p>ix) The Karnataka Municipalities (Procedure and Conduct of Business) Rules 1977.</p> <p>x) The Karnataka Municipalities (Recruitment of Officers and Employees) Rules, 2004</p> <p>xi) The Karnataka Municipalities (Conditions of Service) Rules 1987</p> <p>xii) The Karnataka Municipalities Accounts Rules 1965.</p> <p>xiii) Bye-laws to regulate buildings.</p> <p>xiv) Circular Instructions issued by the Govt. from time to time with regard to implementation of Govt. sponsored programmes.</p> <p>xv) The Map/ Notifications with regard to Constitution of the Municipality and the Council.</p> <p>xvi) The details such as extent, type of use and name of the owners of all the properties situated within the limits of the Municipalities.</p> <p>xvii) Records of Births and Deaths of persons within the Municipalities.</p> <p>xviii) Basic data such as No. of streets length of roads, No. of properties, play</p>

		grounds, schools, hospitals, post offices, banks, public offices etc.,																																																
6	A statement of the categories of documents that are held by the Municipality or under its control	<p>a) Municipal Assessment Register containing the property details and assessment</p> <p>b) Cash Book Register indicating all receipts and expenditure</p> <p>c) Copies of the sanctioned plan of buildings</p> <p>d) Birth and Death Registers.</p> <p>e) Register of the proceedings of the Municipal Council</p> <p>f) Register containing Assets of the Municipality</p> <p>g) Project Reports and Maps of the roads, drainage, water supply and other infrastructure facility built by the Municipality.</p>																																																
7	The particulars of any arrangement that exists for consultation with or representation by the members of the public in relation to the formulation of policy of the Municipality or implementation thereof;	The programmes and policies of the municipality are formulated by members of the municipality who are none other than public representatives. The Municipality in certain occasions does consult the members of the public / local welfare association/ NGOs wherever necessary																																																
8	A statement of the boards, councils, committees and other bodies consisting of two or more persons constituted as its part or for the purpose of its advise and as to whether meetings of those boards, councils, committees and other bodies are open to the public or the minutes of such meetings are accessible for public;	<p>3 Sub committees are formed as below:</p> <p>A Standing Committee consisting of 5 No. of Councilors to deal with the matter of</p> <p>1)water tap connections and taxation.</p> <p>A Standing Committee consisting of 6 No. of Councilors to deal with the matter of</p> <p>2) Trade and other license.</p> <p>A Standing Committee consisting of 6 No. of Councilors to deal with the matter of</p> <p>3) Health[dealing unauthorized constructions, removal of footpath encroachments]</p> <p>The minutes of the meetings of this committee are open to public except those exempted under the provisions of the Right to Information Act, 2005</p>																																																
9	A directory of its officers and employees	<table border="1"> <thead> <tr> <th>Sl. No.</th> <th>Name of the Post/s</th> <th>Name of Employees</th> <th>Telephone Number</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>2</td> <td>3</td> <td>4</td> </tr> <tr> <td>1)</td> <td>Municipal Commissioner</td> <td>Sri.K.A.Rajendra Prasad [Incharge]</td> <td>9448425412 [08226-222035]</td> </tr> <tr> <td>2)</td> <td>Assistant Exe Eng</td> <td>Sri.R.Krishna</td> <td>9448795690</td> </tr> <tr> <td>3)</td> <td>Senior Programmer</td> <td>Kum.S.Sunitha</td> <td>9449133779</td> </tr> <tr> <td>4)</td> <td>Assistant Engineer</td> <td>Sri.Altaf Ahmed</td> <td>9242237434</td> </tr> <tr> <td>5)</td> <td>Environmental Eng.</td> <td></td> <td></td> </tr> <tr> <td>6)</td> <td>Accounts Superintendent</td> <td>-</td> <td></td> </tr> <tr> <td>7)</td> <td>Office Manager</td> <td>-</td> <td></td> </tr> <tr> <td>8)</td> <td>Revenue Officer</td> <td>-</td> <td></td> </tr> <tr> <td>9)</td> <td>Junior Engineer</td> <td>Sri.K.M.Ravikumar</td> <td>9342123826</td> </tr> <tr> <td>10)</td> <td></td> <td>-</td> <td></td> </tr> </tbody> </table>	Sl. No.	Name of the Post/s	Name of Employees	Telephone Number	1	2	3	4	1)	Municipal Commissioner	Sri.K.A.Rajendra Prasad [Incharge]	9448425412 [08226-222035]	2)	Assistant Exe Eng	Sri.R.Krishna	9448795690	3)	Senior Programmer	Kum.S.Sunitha	9449133779	4)	Assistant Engineer	Sri.Altaf Ahmed	9242237434	5)	Environmental Eng.			6)	Accounts Superintendent	-		7)	Office Manager	-		8)	Revenue Officer	-		9)	Junior Engineer	Sri.K.M.Ravikumar	9342123826	10)		-	
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	12)	Accountant	Sri.B.Shivalingaswamy 9448222093
	13)	Senior Health Inspector	-
	14)	First Division Assistant	Sri.Y.Giriraj
	15)		-
	16)		-
	17)	Community affairs Officer	Sri. Nanjundaiah
	18)	Junior Health Inspector	Sri.Shashikumar 9342155720
	19)		-
	20)		-
	21)	Community Organizers	Sri. Malleh
	22)		-
	23)	Revenue Inspector	Sri.K.Shivraj
	24)		Sri.N.Mahadevashetty
	25)		Sri. Puttathibbaiah
	26)	Second Division Assistant	Sri.Bhuvaneshwarachar
	27)		Sri.Narasimhamurthy
	28)		Sri.B. Lingaraju
	29)		Sri. R. Ramesh
	30)		-
	31)		-
	32)		-
	33)	Bill Collectors:Meter	Sri Ashoka
	34)	Readers	Sri R. Rangaswamy
	35)		Sri Mallu
	36)	-	Sri R.Nanjundashetty
	37)	Drivers	Sri Najeer Ahamad
	38)		Sri Syed Ahamad
	39)		Sri Shivanajashetty
	40)	Assistant Water Supply Operator	-
	41)	Sanitary Supervisor	Sri H. Arumugam
	42)		Sri K. Rangaraju
	43)	Poura Karmika	Sri Nanjamma

	44)	Sri Kittamma
	45)	Sri P.Palaniyamma
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	48)	Sri Murgesh My Rama
	49)	Sri P. Kannamma
	50)	Sri Rangamma
	51)	Sri K. Murgesh
	52)	Sri C. Subramanya
	53)	Sri Krishnaia
	54)	Sri Muthuswamy
	55)	Sri Karpaswamy
	56)	Sri C.R. Palani
	57)	Sri H. Rangaswamy
	58)	Sri C. P. Mada
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	60)	Sri Nataraju
	61)	Madamma
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	63)	Shanthamma
	64)	Sri Vellangiri
	65)	Sri Raju
	66)	Sri C.R. Murthy
	67)	R. Chamundi
	68)	Sri Rathnaswamy
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	70)	R. Papatti
	71)	Tholasamma
	72)	Sri Mahadeva
	73)	Nagamma
	74)	Vralakshmi
	75)	R. Kamalamma
	76)	Chandra
	77)	Brhaman
	78)	Sri C.K.Murgesh
	79)	Sri R. Nanjaiah
	80)	Sri C. Krishna
	81)	Sri Varadaraju
	82)	Sri Mahadeva s/o Rangaiah
	83)	Sri C.K. Thangavelu
	84)	Nagarathana

		85) Sri Chikkarama 86) Salamani 87) Attenders Parvathi 88) Sri Doddaiah 89) Sri C.M.Ankashetty 90) Sri Palani Swamy 91) Helper/Water Supply Sri Shankaranarayana 92) Sri Gavisiddaiah 93) Sri Gangadara 94) Sri J. Puttaiah 95) Sri K.S. Krishnagowda																																																																																																								
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	25.		Sri. Puttathibbaiah	7,156
	26.	Second Division Assistant	Sri.Bhuvaneshwarachar	7,018
	27.		Sri.Narasimhamurthy	5,522
	28.		Sri.B. Lingaraju	5,275
	29.		Sri. R. Ramesh	5,120
	30.			
	31.			
	32.			
	33.	Bill Collecetors: Meter	Sri Ashoka	3,771
	34.	Readers	Sri R. Rangaswamy	3,940
	35.		Sri Mallu	3,972
	36.	-	Sri R.Nanjundashetty	2,826
	37.	Drivers	Sri Najeer Ahamad	5,940
	38.		Sri Syad Ahamad	4,454
	39.		Sri Shivanajashetty	4,137
	40.	Assistant Water Supply Operator	-	-
	41.	Sanitary Supervisor	Sri H. Arumugam	4,111
	42.		Sri K. Rangaraju	3,940
	43.	Poura Karmika	Sri Nanjamma	7,099
	44.		Sri Kittamma	7,199
	45.		Sri P.Palaniyamma	6,895
	46.		Sri Rajamma	3,867
	47.		Sri Subbaiah	7,199
	48.		Sri Murgesh My Rama	3,854
	49.		Sri P. Kannamma	3,286
	50.		Sri Rangamma	4,797
	51.		Sri K. Murgesh	4,797
	52.		Sri C. Subramanya	4,437
	53.		Sri Krishnaia	
	54.		Sri Muthuswamy	5,005
	55.		Sri Karpaswamy	3,945
	56.		Sri C.R. Palani	3,873
	57.		Sri H. Rangaswamy	4,451
	58.		Sri C. P. Mada	3,367
	59.		Sri Ganesha	2,473
	60.		Sri Nataraju	4,461
	61.		Madamma	3,710
	62.		Kuppamma	4,506
	63.		Shanthamma	4,370
	64.		Sri Vellangiri	4,494

		65.	Sri Raju	4,202
		66.	Sri C.R. Murthy	4,159
		67.	R. Chamundi	4,288
		68.	Sri Rathnaswamy	4,558
		69.	Chamundi	4,507
		70.	R. Papatti	4,367
		71.	Tholasamma	3,562
		72.	Sri Mahadeva	4,567
		73.	Nagamma	4,454
		74.	Vralakshmi	4,518
		75.	R. Kamalamma	4,035
		76.	Chandra	2,570
		77.	Brhaman	2,468
		78.	Sri C.K.Murgesh	3,729
		79.	Sri R. Nanjaiah	3,584
		80.	Sri C. Krishna	3,520
		81.	Sri Varadaraju	3,574
		82.	Sri Mahadeva s/o Rangaiah	3,617
		83.	Sri C.K. Thangavelu	2,703
		84.	Nagarathana	4,490
		85.	Sri Chikkarama	3,657
		86.	Salamani	4,285
		87. Attenders	Parvathi	5,800
		88.	Sri Doddaiiah	3,610
		89.	Sri C.M.Ankashetty	3,945
		90.	Sri Palani Swamy	4,368
		91. Helper/Water Supply	Sri Shankaranarayana	5,883
		92.	Sri Gavisiddaiah	4,280
		93.	Sri Gangadhara	4,127
		94.	Sri J. Puttaiah	4,113
		95.	Sri K.S. Krishnagowda	5,068
11	The budget allocated to each of its agency, indicating the particulars of all plans, proposed expenditures and reports on disbursements made; For 2005-06	<u>Budget</u> <u>(Planwise)</u>	<u>Proposed Expdr</u> <u>(Rupees in lakhs)</u>	<u>Disbursement</u>
		i) General income	: 12.83	
		ii) Exceptional loan and Suspense account	: 4.87	
12	The manner of execution of subsidy programmes, including the amounts allocated and the details of beneficiaries of such	<u>Subsidy Progrms</u> <u>2005-06</u>	<u>Amt allotted</u>	<u>Beneficiaries</u>
		i) ME	30,000	40 [To be selected]
		ii) DWACUA	50,000	03 [To be selected]

